

August 4, 2011 11 OCT 5 10:12AM  
Approved: September 1, 2011

COMMUNITY PRESERVATION COMMITTEE  
Draft: August 6, 2011

1. The meeting was called to order at 5:00 p.m. in the Nauset Room at Town Hall. In attendance; Steve Bornemeier (arrived at 5:17 p.m.), Julia Enroth, Catherine Hertz, Jon Holt, Steve Phillips, Cathy Southworth.
2. There was no public comment.
3. Minutes of the May 5, 2011 and June 2, 2011 meetings will be held for a quorum.
4. Status of CPC Appointments – Steve Bornemeier, Sue Christie, John Holt, Alan McClennen, Cathy Southworth, Catherine Hertz, and Julia Enroth have all been reappointed. Steve Phillips waiting for official reappointment. One at-large position still open.
5. Committee Reorganization – Will wait until the September meeting.
6. Award Letters for FY 2012 Projects – Award letters have been signed and returned.
7. Project Monitoring – Updates and Expenses
  - a. Academy – Phases II & III (Jon Holt) – Spoke to Peter Earle. There have been 12 responses for the foundation project that was put out to bid. Clearly thinking about raising money.
  - b. Eldredge Park (Cathy Southworth) – No new information.
  - c. Town Records (Steve Bornemeier) – No new information.
  - d. Sea Call Farm (Steve Bornemeier) – No new information.
  - e. Hinckley Affordable Housing (Catherine Hertz) – Catherine read from an email from George Meservey. “Bob Murray of HECH is trying to resolve an issue with MassHousing. The agency buys the permanent loans from banks so Cape Cod Five needs to be able to sell the loans before they will commit to the project. MassHousing is currently considering the project to be a condominium due to the shared septic system and homeowners association. They will not currently finance a condo project. As you recall, the project was approved as a 4-lot subdivision through a Comprehensive Permit. We are trying to convince that agency that the project should be looked at as 4 single family homes. Murray has told me that he does not think it wise for the Town to expend any additional money on the project, including getting all the documents finalized, until he is assured that the project can be financed.”
  - f. Condo Purchase (Alan McClennen) – No new information.
  - g. OHS Document / Photograph Restoration (Jon Holt) – They will put on a short presentation for the CPC this fall.
  - h. Odd Fellows Hall Restoration (Sue Christie) – Julia reported that they have completed the architectural phase.
  - i. Open Space (Alan McClennen) – No new information.
  - j. OHS Land and Septic Survey (Steve Phillips) – No new information.
  - k. Digitization of *Cape Codder* (Sue Christie) – No new information.
  - l. Putnam Farm (Catherine Hertz) – Management plan completed.
8. Proposal to Request More Than One Quote with Project Applications (Jon Holt) – It was discussed that the application would state that the applicant is encouraged to get more than one bid.
9. No Old Business
10. New Business
  - a. Financial Report for the end of the fiscal year was passed out.
  - b. Signature forms to be turned into the accounting office.
11. Key Dates / Timeline – CPC meetings have been scheduled for September 1, October 6, November 3, December 1.
12. There being no further business, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

*Sandra A. Marai*  
Sandra A. Marai, Secretary

Community Preservation Committee